

CHRIS BURTON CPA
228 Riverbend Drive, Franklin, Tennessee 37064 615.595.5833
www.ChrisBurtonCPA.com chris@chrisburtoncpa.com

**PROVEN MANAGEMENT, ACCOUNTING AND TECHNOLOGY PROFESSIONAL
WITH COMPREHENSIVE EXPERIENCE IN**

Organizational Re-Engineering
Reporting & Compliance
Accounting Systems
Management Information Systems

Public Accounting
Financial Management
Planning & Scheduling
Budget & Forecasting

General Accounting
Team Building & Management
Business & Systems Analysis
Internet & Database Technology

TECHNICAL EXPERTISE

Accounting & Database Reporting
Great Plains, MAS90, FRX, Crystal Reports, Peachtree,
QuickBooks, Access, Excel

Internet & Database Application Development
SQL, MySQL, PostgreSQL, Foxpro, Access, ODBC, HTML,
PHP, Perl, Apache, Linux, Dreamweaver

PROFESSIONAL EXPERIENCE

Chris Burton CPA, Franklin, Tennessee
Professional Consultant and Business Owner (02/03-Present)

- Owner and founder of Chris Burton CPA "accounting and management advisory services", Executive Business Group LLC "professional staffing and consulting services" and Daily Publishing LLC "web hosting, design and Internet application development".
- Consult with various businesses and organizations on ways to enhance and implement operations, accounting and technology solutions and to improve the bottom-line.
- Appointed in February 2003 as Special Deputy Receiver by the Tennessee Commissioner of Commerce and Insurance to plan, coordinate and control the daily operation of Xantus Healthplan of Tennessee ("Xantus").
- Establish current and long-range goals, objectives and policies for Xantus in coordination with the Commissioner and implement the plans to completion.
- Oversee the adequacy and soundness of Xantus' management, financial, technology and medical oversight.
- Appointed by the Commissioner in August 2003 to liquidate Xantus.

Xantus Healthplan of Tennessee, Nashville, Tennessee
Controller (09/00-10/02)
Director of Information Services (10/02-01/03)

- Directed the planning, staffing, budgeting and operations of the finance and accounting department for this \$300 million managed care organization. Installed internal controls to better manage cash inflows and outflows and to ensure protection of assets.
- Implemented Great Plains accounting software including intranet financial reporting to expand MIS operations throughout the finance function. Resulted in a measurable improvement in data accuracy, reporting timeliness and long-range business planning.
- Produced fourteen annual and quarterly NAIC regulatory statements covering a three-year reporting period bringing the company current on financial reporting.
- Coordinated quarterly and year-end audits performed by financial auditors, state and federal regulatory authorities, and due diligence teams.
- Managed the company's IT resources and staff and provide leadership in: Business Application Life Cycle Management, Systems Operations, Networks and Telecommunications, HIPAA Compliance, Database Administration, Information

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Security, Help Desk, Desktop/LAN Technology and Applications, and Systems and Technical Support, Informatics and Database Management.

- Partnered with executive levels of management to lead the development of strategic information technology plans that best support the growth, profitability and competitiveness of the business.
- Planned and developed the overall systems architecture, both hardware and software, that supported company goals.

Duvall & Associates CPA, Dayton, Ohio Manager (04/97-09/00)

- Managed the assets and obligations of a \$10 million health care client. Turned company from loss to profit in less than 2 years through reorganization of operations and management of mergers and acquisitions of health care companies.
- Improved client business practices by implementing policies and procedures for payroll, billing, cash management and technology usage. Wrote and implemented a Corporate Compliance Program for a health care organization while acting as the liaison with government agencies on various compliance and regulatory issues.
- Developed, implemented and maintained Internet and Intranet web presence and communication strategies with the use of various web development, web publishing and collaboration tools.
- Coordinated network systems implementation and design including hands-on experience with Windows NT, Windows 2000, Novell, Unix, Linux and various networking protocols.

Integrated Health Services, Nashville, Tennessee Controller and Reimbursement Specialist (07/92-04/97)

- Maintained all financial & computer information systems for various multi-state health care entities.
- Assisted client with Chapter 11 bankruptcy filing & acted as liaison with bankruptcy courts & lawyers representing client.
- Compiled and presented to Board of Directors periodic financial statements including balance sheet, cash flow and income statement with supporting analysis and recommendations for increasing profitability.
- Managed accounting processes, reimbursement systems & government compliance requirements.
- Coordinated the preparation, audit and settlement of Medicare and Medicaid cost reports.
- Executed internal audit functions to facilitate Medicare and Medicaid reimbursement and cash flow.
- Managed staff responsible for claims research, financial analysis and cost report functions.

State of Tennessee, Division of State Audit, Nashville, Tennessee Auditor (06/89-07/92)

- Audited health care & governmental entities for financial viability & compliance with regulations.
- Supervised and trained auditors during audit work, review and completion.
- Created and maintained computer systems and templates to facilitate audit testing and analysis.

EDUCATION AND AFFILIATIONS

Tennessee Technological University
B.S. in Accounting, 1989

Certified Public Accountant, 1991
Microsoft Certified Professional, 1999

Member Tennessee Society of Certified Public Accountants
Member American Institute of Certified Public Accountants